



# HOUSING AFFORDABILITY FUND REBATE APPLICATION FORM



This form is for applications submitted from 01/07/2018 - 30/06/2019

**NOTE:**

- **YOU MUST REFER TO THE APPLICATION GUIDE WHEN COMPLETING THIS APPLICATION FORM.**
- **You must read the Application Guide for explanations of the terms used in this application.**
- You may be prosecuted if you make a false or misleading statement.
- You must answer all questions and tick ( ) the appropriate boxes.

**SECTION 1: ELIGIBILITY CRITERIA**

**NOTE:**

- Eligibility is determined as at the Lodgement Date of the application.
- All Applicants and their Spouses/De facto Partners must be considered when answering eligibility questions.
- If your application is approved, payment of the rebate is made AFTER the Settlement Date.

1. Does each Applicant and/or their Spouse/De facto Partner declare that he or she:		
i. Has never been paid a rebate either jointly, separately or with some other person under the Housing Affordability Fund of any State or Territory of Australia; and	YES	NO
	<input type="checkbox"/>	<input type="checkbox"/>
ii. Has never had to repay a Housing Affordability Fund rebate as a result of an investigation.	YES	NO
	<input type="checkbox"/>	<input type="checkbox"/>
2. Is each Applicant a natural person (ie. not a company or trust) and at least 18 years of age?		
	YES	NO
	<input type="checkbox"/>	<input type="checkbox"/>
3. Is at least one Applicant a Permanent Australian Resident or Australian Citizen?		
	YES	NO
	<input type="checkbox"/>	<input type="checkbox"/>
4. Is the Combined Taxable Income of all Applicants and their Spouse/De facto Partner for FY2018 less than \$130,000?		
	YES	NO
	<input type="checkbox"/>	<input type="checkbox"/>
5. Is the Combined Taxable Income of all Applicants and their Spouse/De facto Partners in the last 3 months (ie preceding the Lodgement Date) less than \$130,000 on an annualised basis?		
	YES	NO
	<input type="checkbox"/>	<input type="checkbox"/>
6. Is each Applicant the First Purchaser or registered owner(s) of a Newly Created Lot at Harrisdale Green?		
	YES	NO
	<input type="checkbox"/>	<input type="checkbox"/>
7. Will all Applicants be occupying the Home on the Lot as their Principal Place of Residence for a continuous period of 6 months commencing within 12 months of completion of construction of a Home on the Lot?		
	YES	NO
	<input type="checkbox"/>	<input type="checkbox"/>
8. Does each Applicant declare that he or she has not sold or entered into a contract to sell or otherwise agreed to sell the Lot or his or her interest in the Lot?		
	YES	NO
	<input type="checkbox"/>	<input type="checkbox"/>

**Please attach Certified Copies of ALL supporting documentation with your application as evidence of your eligibility for the Harrisdale Green Housing Affordability Fund Rebate.**

**If you answered 'YES' to ALL of the above questions and provided all the required documents as evidence of your eligibility you may be entitled to receive the Harrisdale Green Housing Affordability Fund Rebate, subject to the written approval by the Authorised Assessor.**





SECTION 2: APPLICANT DETAILS

NOTE:

- It is essential that ALL Applicants complete this section.
- An Applicant is each and every person who has a Relevant Interest in the Lot and is making an application to receive the Harrisdale Green Housing Affordability Fund Rebate.
- If there are more than two (2) Applicants please complete and attach an additional application form.
- Each Applicant must sign the Declaration by Applicant at Section 8.

How many people will have a Relevant Interest in the Lot? \_\_\_\_\_

APPLICANT ONE DETAILS (Contact Applicant)

Title:		
First name:		
Middle name(s):		
Family name:		
Name on birth certificate (if different from above):		First name:
		Middle:
		Family :
Date of birth:		
Have you ever used any name other than the name(s) declared above?		YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> (please circle)
Place of birth:	State/Territory:	
	Country:	
Daytime telephone number:		
Email address:		
Current residential address:	Street no:	
	Street name:	
	Suburb/town:	
	State/Postcode:	
Address for service of notices (if different from above):	Street no:	
	Street name:	
	Suburb/town:	
	State/Postcode:	
Which States and/or Territories have you lived in?		
Do you have a Spouse/De facto Partner?		YES <input type="checkbox"/>
		NO – go to Section 4 <input type="checkbox"/>
If you have a Spouse/De facto Partner, will your Spouse/De facto Partner have a Relevant Interest in the Home and the Lot?		YES, Included as an Applicant <input type="checkbox"/>
		NO – go to Section 3 <input type="checkbox"/>





## APPLICANT TWO DETAILS

Title:		
First name:		
Middle name(s):		
Family name:		
Name on birth certificate (if different from above):		First name:
		Middle:
		Family :
Date of birth:		
Have you ever used any name other than the name(s) declared above?		YES <input type="checkbox"/> NO <input type="checkbox"/> (please circle)
Place of birth:	State/Territory:	
	Country:	
Daytime telephone number:		
Email address:		
Current residential address:	Street no:	
	Street name:	
	Suburb/town:	
	State/Postcode:	
Address for service of notices (if different from above):	Street no:	
	Street name:	
	Suburb/town:	
	State/Postcode:	
Which States and/or Territories have you lived in?		
Do you have a Spouse/De facto Partner?		YES <input type="checkbox"/>
		NO – go to Section 4 <input type="checkbox"/>
If you have a Spouse/De facto Partner, will your Spouse/De facto Partner have a Relevant Interest in the Home and the Lot?		YES, Included as an Applicant <input type="checkbox"/>
		NO – go to Section 3 <input type="checkbox"/>

## SECTION 3: SPOUSE/DE FACTO PARTNER DETAILS

**NOTE:**

- This schedule must be completed where the Spouse/De facto Partner of an Applicant has NOT been specified as an Applicant in Section 2 of this application.
- Spouse/De facto Partners who have NOT been specified as an Applicant in Section 2 must also sign the Spouse/De facto Partner Declaration at Section 9.

## SPOUSE/DE FACTO PARTNER OF APPLICANT ONE

Title:		
First name:		
Middle name(s):		
Family name:		
Name on birth certificate (if different from above):		First name:
		Middle:
		Family :



Date of birth:		
Have your Spouse/ De facto used any name other than the name(s) declared above?		<input type="checkbox"/> <input type="checkbox"/> (please circle)
Place of birth:	State/Territory:	
	Country:	
Spouse/ De facto partner's daytime telephone number:		
	State/Postcode:	
Which States and/or Territories has your Spouse/ De facto lived in?		

**SECTION 4: INCOME DETAILS****NOTE:**

- It is essential that ALL Applicants and their Spouse/ De facto partner complete this Section.
- Taxable income for each Applicant and Spouse/De facto Partner must be the same as that stated on each Applicant's and Spouse/ de facto partners' Australian Tax Office (ATO) Notice of Assessment for the year ending 30 June 2018

**APPLICANT ONE INCOME DETAILS**

Tax File Number (TFN):	
Taxable income for year ending 30 June 2018	
Taxable income for the 3 consecutive months preceding the Lodgement Date:	

**SPOUSE/DE FACTO OF APPLICANT ONE INCOME DETAILS**

Tax File Number (TFN):	
Taxable income for year ending 30 June 2018	
Taxable income for the 3 consecutive months preceding the Lodgement Date:	

**APPLICANT TWO INCOME DETAILS**

Tax File Number (TFN):	
Taxable income for year ending 30 June 2018	
Taxable income for the 3 consecutive months preceding the Lodgement Date:	

**SPOUSE/DE FACTO OF APPLICANT TWO INCOME DETAILS**

Tax File Number (TFN):	
Taxable income for year ending 30 June 2018	
Taxable income for the 3 consecutive months preceding the Lodgement Date:	

**SECTION 5: PROPERTY DETAILS**

Address of the Property:

Lot Number:	
Unit/Street number:	
Street name:	
Suburb/town:	Harrisdale
State:	WA
Postcode:	6112



Title and Ownership:

Certificate of Title (Date):	
Lot number:	
Deposited Plan or Strata Plan Number:	
Volume:	
Folio:	
Registered Proprietor(s): (Must be the same names as those listed in Section 2 of this application form.)	

### SECTION 6: PRINCIPAL PLACE OF RESIDENCE

Date of Occupation:

Date when you expect to occupy a home on the Lot as your Principal Place of Residence:	
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OR

Date when you commenced occupation of the home on your Lot as your Principal Place of Residence:	
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### SECTION 7: REBATE PAYMENT DETAILS

**NOTE:**

- If your application is approved the rebate will be paid by electronic funds transfer into the account nominated below. Payments cannot be issued by cash or cheque.
- Please check that all details are correct.
- Payment will be made after the Settlement Date.

Name of financial institution and branch:	
Account name (eg John & Jan Citizen):	
BSB number (must have 6 numbers)*:	
Account number (maximum of 9 numbers)*:	

\*DO NOT include dashes or spaces



SECTION 8: DECLARATION BY APPLICANT(S)

NOTE:

- It is essential that ALL Applicants complete this section.

- I have completed the application form and attached all relevant documents in support of this application.
- I declare that I have never been paid a rebate either jointly, separately or with some other person under the Housing Affordability Fund of any State or Territory of Australia or have never had to repay a Housing Affordability Fund rebate as a result of an investigation.
- I declare that as at the Lodgement Date at least one Applicant for the rebate is a Permanent Australian Resident or Australian Citizen.
- I declare that the Combined Taxable Income of all Applicants in this application and their Spouse/De facto Partner for the year ending 30 June 2018 is less than \$130,000.
- I declare that the Combined Taxable Income of all Applicants in this application and their Spouse/De facto Partner for the 3 consecutive months preceding the Lodgement Date of this application is less than \$130,000 on an annualised basis.
- I declare that as at the Lodgement Date I have not sold, entered into a contract to sell or otherwise agreed to sell the Lot.
- I declare that I will be residing at the address that is the subject of this application as my Principal Place of Residence for a continuous period of 6 months commencing within 12 months of completion of construction of a Home on the Lot.
- I undertake to notify the Authorised Assessor of any Notifiable Event (as defined on Page 7 of the Application Guide) in writing relevant to the requirements under the Harrisdale Green Housing Affordability Fund Rebate scheme within 30 days from the occurrence of that Notifiable Event.
- I have read and understood the information prepared by the Housing Authority relating to the conditions of eligibility.
- I accept that if the conditions are not met, I may not be entitled to receive or retain the rebate.
- I authorise the Authorised Assessor to access and exchange information about me to verify my eligibility for the Harrisdale Green Housing Affordability Fund Rebate with the WA Housing Authority, other State, Territory and Australian Government agencies, Harrisdale Green Project Board and commercial organisations as permitted by law.
- I authorise the Authorised Assessor to address all correspondence relating to this application to Applicant 1 at the address nominated.
- I acknowledge that making statements or providing documents that are false or misleading in relation to this application is a serious offence and that I may be prosecuted and/or required to repay the rebate.
- I authorise the WA Housing Authority to deposit the rebate into the account nominated in Section 7.

DECLARATION BY APPLICANT ONE

I declare that I have read and understood the above information and that the information provided in this application is true and correct.

Name:		
Signature:		
Date:		
Before me (signature of witness)*:		
Full name and address of witness:	Name:	
	Unit/Street no.:	
	Street name:	
	Suburb/town:	
	State:	
	Postcode:	

\*Witness must not be an Applicant or Spouse/De facto Partner of an Applicant and must not be related to the Applicant.

DECLARATION BY APPLICANT TWO

I declare that I have read and understood the above information and that the information provided in this application is true and correct.

Name:		
Signature:		
Date:		
Before me (signature of witness)*:		
Full name and address of witness:	Name:	
	Unit/Street no.:	
	Street name:	
	Suburb/town:	
	State:	
	Postcode:	

\*Witness must not be an Applicant or Spouse/De facto Partner of an Applicant and must not be related to the Applicant.



SECTION 9: DECLARATION BY SPOUSE/DE FACTO PARTNER

NOTE:
• This declaration must be completed where the Spouse/De facto Partner of an Applicant has NOT been specified as an Applicant in Section 2 of this application.

- 1. I have completed the application form and attached all relevant documents in support of this application.
2. I declare that I have never been paid a rebate either jointly, separately or with some other person under the Housing Affordability Fund of any State or Territory of Australia or have never had to repay a Housing Affordability Fund rebate as a result of an investigation.
3. I undertake to notify the Authorised Assessor of any Notifiable Event (as defined on Page 7 of the Application Guide) in writing relevant to the requirements under the Harrisdale Green Housing Affordability Fund Rebate scheme within 30 days from the occurrence of that Notifiable Event.
4. I declare that I do not have a Relevant Interest in the Lot.
5. I have read and understood the information prepared by the WA Housing Authority relating to the conditions of eligibility.
6. I accept that if the conditions are not met, the Applicant(s) may not be entitled to receive or retain the rebate.
7. I authorise the Authorised Assessor to access and exchange information about me to verify the Applicant(s) eligibility for the Harrisdale Green Housing Affordability Fund Rebate with the WA Housing Authority, other State, Territory and Australian Government agencies, Harrisdale Green Project Board and commercial organisations as permitted by law.
8. I authorise the Authorised Assessor to address all correspondence relating to this application to Applicant 1 at the address nominated.
9. I acknowledge that making statements or providing documents that are false or misleading in relation to this application is a serious offence and that I may be prosecuted and/or required to repay the rebate.

DECLARATION BY SPOUSE/ DE FACTO OF APPLICANT ONE

I declare that I have read and understood the above information and that the information provided in this application is true and correct.

Form with fields for Name, Signature, Date, Before me (signature of witness)\*, Full name and address of witness, Name, Unit/Street no., Street name, Suburb/town, State, Postcode.

\*Witness must not be an Applicant or Spouse/De facto Partner of an Applicant and must not be related to the Applicant.

DECLARATION BY SPOUSE/ DE FACTO OF APPLICANT ONE

I declare that I have read and understood the above information and that the information provided in this application is true and correct.

Form with fields for Name, Signature, Date, Before me (signature of witness)\*, Full name and address of witness, Name, Unit/Street no., Street name, Suburb/town, State, Postcode.

\*Witness must not be an Applicant or Spouse/De facto Partner of an Applicant and must not be related to the Applicant.



SECTION 10: SUPPORTING DOCUMENTATION CHECKLIST

- NOTE:**
- To ensure your application is processed in a timely manner, make sure the application is fully completed, signed and dated and that you have provided Certified Copies of ALL required supporting documents.
  - Refer to the Application Guide for the list of all supporting documents required.
  - Complete the document checklist for each Applicant and Spouse/De facto Partner to ensure that you have attached all the required documentation.
    - Additional documents may be requested after lodgement of your application to verify your eligibility.
    - Do not mail original documents.

Proof of identity of all Applicants and their Spouse/De facto Partner

<b>Category 1: Applicant One</b>	Primary identity document & evidence of citizenship or permanent residency
Type of document submitted:	
Name on document:	
Document no.:	
Date issued:	
Permanent residency visa:	
Date granted:	
Sub class:	
<b>Category 1: Applicant Two</b>	Primary identity document & evidence of citizenship or permanent residency
Type of document submitted:	
Name on document:	
Document no.:	
Date issued:	
Permanent residency visa:	
Date granted:	
Sub class:	
<b>Category 2:</b>	Linkage between Identity and person (photo & signature)
Type of document submitted:	
Type of document submitted:	
<b>Category 3:</b>	Evidence that Applicant resides in Australia
Type of document submitted:	
Type of document submitted:	
<b>Category 4:</b>	Evidence of Applicant's current residential address
Type of document submitted:	
Type of document submitted:	

A Certified Copy of marriage or death or divorce certificate or change of name certificate:

A statutory declaration for those who are separated - must have name of Spouse, their date of marriage, date of separation, current address (if known), a statement to the effect that you do not intend to resume cohabitating together as a couple within the next 18 months:

Proof of Income of all Applicants and their Spouse/De facto Partner

A Certified Copy of Notice of Assessment for the year ending 30 June 2018 from the Australian Tax Office:

Documentary evidence of income for the 3 consecutive months preceding the Lodgement Date\*:

\*Refer to Application Guide for documents required

If self employed, a Certified Copy of the Profit & Loss Statement of the business prepared and verified in writing by an accountant for the preceding financial quarter.

If self employed, state period of time that the submitted Profit & Loss Statement relates.

Proof of Purchase of the Lot

A Certified Copy of the Contract for Sale and Purchase of the Lot showing the Applicant(s) as the purchaser(s) of the Lot.

OR

Proof of Registered Proprietor

Title Search showing the Applicant(s) as the registered proprietor(s) of the Lot.



